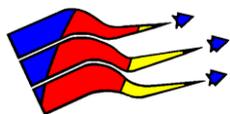


## ARCHERY ACT SOCIETY INC ANNUAL GENERAL MEETING AGENDA & MINUTES

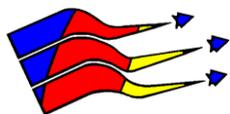
|                                     |  |
|-------------------------------------|--|
| Date of meeting                     | Sunday 10 November 2019  |
| Location:                           | Pick Up Sticks – Lyneham ACT   |
| Time:                               | 1:30pm   |
| Committee Attendees:                | Melissa Mongan (president), Julie Lyons (treasurer), Adrian Excell (Secretary), Steve Slack (Vice President), Claire Johnson (coaching coordinator), Rachel Morgan (recorder), Cherie Theyers (Youth Coordinator), Paul Smith (Judges Coordinator) |
| Delegate attendees                  | CAC: Rachel Morgan, Paul Smith<br>WVAC: Neil Martin, Mark Newnham<br>TAC: Cherie Theyers, Rachel Dunn, Joseph McGrail-Bateup   |
| Apologies:                          | Aaron Lowther (webmaster)  |
| Absences:                           |  |
| Guests                              | Caitlin Slack  |
| Conflicts of Interest:              | None   |
| <b>Previous AGM meeting minutes</b> |  |
| Acceptance details                  | Moved to be accepted: Claire Johnson on the condition that the reports be merged into the same document.<br>Seconded: Rachel Morgan<br>All in favour   |
| <b>Officer Reports</b>              |  |
| President                           | As tabled in Appendix A  |
| Vice President                      | As tabled in Appendix A  |
| Secretary                           | As tabled in Appendix A  |
| Treasurer                           | As tabled in Appendix A – finances explained.<br>Acceptance Moved: Cherie Theyers<br>Seconded: Paul Smith  |
| Recorder                            | Verbal Report given:   |
| Coaching Coordinator                | As tabled in Appendix A  |
| Youth Coordinator                   | As tabled in Appendix A  |
| Judges Coordinator                  | As tabled in Appendix A  |
| Webmaster                           | As tabled in Appendix A  |
| Acceptance details                  | Motion to accept all reports as received<br>Moved: Rachel Morgan<br>Seconded: Joseph Joseph McGrail-Bateup<br>All in favour  |



## ARCHERY ACT SOCIETY INC

### ANNUAL GENEREAL MEETING AGENDA & MINUTES

| Motions:  |  |  |
|---|--|--|
| Motion 1:   | Archery ACT to absorb the Sports TG fee for their component  |  |
|   | Implemented on 1 <sup>st</sup> January 2020  |  |
|   | Moved by Joseph McGrail-Bateup<br>Seconded: Cherie Theyers<br>All in favour  |  |
| Motion 2:   | To increase Archery ACT fees from \$23 to \$30 per member  |  |
|   | Implemented on 1 <sup>st</sup> January 2020  |  |
|   | Moved by Cherie Theyers<br>Seconded: Joseph McGrail-Bateup<br>All in favour  |  |
| Nominations for positions:  |  |  |
| Melissa Mongan (president) thanked the current committee for all of their contributions and support. Declared all positions vacant.<br>Due to no new nomination for a position, Julie Lyons will no longer be a signatory for the AACT account. |  |  |
| Position  | Nomination   | Motion to approve:   |
| President   | Melissa Mongan   | Moved: Joseph McGrail-Bateup<br><br>Seconded: Rachel Morgan<br>All in favour |
| Vice President  | Stephen Slack  |  |
| Secretary   | Adrian Excell  |  |
| Treasurer   | No Nomination – Position left vacant until it can be filled.<br>Adrian Excell to become bank signatory for AACT account in the interim till position filled. |  |
| Youth Coordinator   | Cherie Theyers   |  |
| Coaching Coordinator  | Claire Johnson   |  |
| Recorder  | Rachel Morgan  |  |
| Webmaster/Publicity Officer   | Aaron Lowther  |  |
| Judges/Officials Coordinator  | Paul Smith   |  |
| Public Officer  | Adrian Excell  |  |
| Time meeting closed:  | 2:20 pm  |  |
| Signature of Chairperson  |   |  |
| Signature of second Executive   |   |  |
| Date of first committee meeting   | TBD (early 2020)   |  |



# ARCHERY ACT SOCIETY INC ANNUAL GENERAL MEETING AGENDA & MINUTES

## Appendix 1 – Reports

### President's Report:

Thank you to the 2018/2019 committee, there have been a lot of actions undertaken this year, it is great to be part of a culture that is striving to enhance sport in this region.

## Policy

### Key Actions:

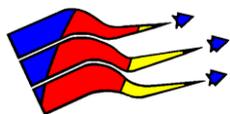
- Began to review team selection policy – review still underway – still awaiting AA update for Barebow/Longbow
- Member Protection – draft tabled to committee for review, still requires some additional information as well as clear addendums for complain resolution and handling processes
- Considering a complaint register – with all other information relating to complaints stored confidentially
- Discussion to absorb the Sports TG fee for Membership component
- Discussion around raising the ACT fee component
- Strategic Plan – started brainstorming aspirations for the next 5 years
- Review and clarification of awards to be presented at End of Year Event
- Streamlined banking – implementation of credit card, claim form developed

## Participation

- Archery ACT events – redistribution across clubs, good participation, introduction of Fletchlins tournament
- Work has begun on tournament guidelines which will outline how AACT events are conducted, medals awarded etc
- End of year dinner held 9 November hosted by CAC – MOU established for this
- Money spent on refurbishing the awards and developing a historical plaque
- Development days for Open and JETS continue – we saw a review of this paperwork and claims for coaches. Roles and responsibilities documents established for coaches.
- Regional Development Program had a review from AA with a national camp held in October
- Level 2 coach course run
- Increase in Judges

## Performance

- Grants continue to be accessed, by elite archers attending world events
- Lou Redman and Melissa Mongan were completed accreditation as presenters for the AA coaching framework roll out.



## ARCHERY ACT SOCIETY INC ANNUAL GENERAL MEETING AGENDA & MINUTES

- We nominated people for both the ACT sporting Champion as well as the ACT sports Award, with unfortunately no finalists.
- Team selection continued with a youth team competing in Armidale earlier this year, very successful Indoor teams, and although there were some archers who attended the Open Nationals in Morwell, we did not receive enough applications for a team.

### Partnerships

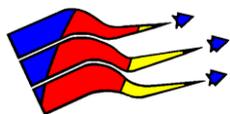
- Archery Australia - Attended RGB forum – 5 year plan, challenges, ideas for future
- Archery Australia - Coaching forum regarding Coaching Framework
- Inquiries from Canberra Blind Society and Cerebral Palsy Alliance
- Veteran Sports Australia – successful pilot run on the 19 October
- ACT Education Directorate – working to update policies and accreditation processes for teachers

### Promotion

- Archery ACT Pamphlet – updated, completed and printed, used at VETS day
- Merchandising - we now have bottles, sunscreen, caps and bucket hats, as well as uniform that is available for purchase
  - Looking into an addition to Sports TG to access and promote merchandise as well as our website
- Coaching and Judges shirts continue to be provided by Archery ACT
- VETS purchases – flags, banners, corflute signs, A frames which are now all stored in the unit
- Agreed to support Archery Australia ‘live sites’ in 2020 as part of the Olympics promotion
- Website is current and easily accessible of all documents

Once again, I would like to acknowledge the hard work for our many volunteers, all the actions would not be possible without you. Thank you for having me as the president, I am proud to represent our sport and all the wonderful people in it.

Melissa Mongan  
Archery ACT President



## ARCHERY ACT SOCIETY INC ANNUAL GENERAL MEETING AGENDA & MINUTES

### Vice President's Report:

2018/2019 where did the year go; I would like to thank the current executive and committee for their tireless work this year.

As the Vice president I saw the introduction of new uniforms through One Sport which have included Baseball caps, Vests, Tracksuits and the Coaches Shirts, and the ongoing supply of AACT shirts.

AACT also held the National Launch of Veterans into Sport with Archery Australia and Veteran Sport Australia, I would like to thank the President (Mel Mongan) and all those AACT members that supported this event. Though we forgot to turn off the wind machine. The event was a great success.

Though this launch AACT has purchased Banners, A frames, Tear drop Flags and Small A frame which will be seen at all AACT events and available for any club event as required.

We successfully sent AACT Youth Team to Armidale NSW and a AACT Youth and Senior team for the National Indoor Championships. Well done to all members on making the AACT Team. Unfortunately, we did not have enough applications for the Senior Nationals for Morewell VIC.

Stephen Slack

Vice President Archery ACT



## ARCHERY ACT SOCIETY INC ANNUAL GENERAL MEETING AGENDA & MINUTES

### Secretary's Report:

It has been a very busy year this year, and the committee on a whole has achieved quite a lot. Initially we set a goal of meeting monthly, with delegate meetings every third meeting. We didn't quite manage this, and would suggest meetings every other month moving forward. All of our meetings were away from the archery clubs in settings more appropriate for meetings, mainly at the Hockey Centre and McDonalds meeting rooms.

Most of the incoming correspondence has been for team applications, grants or from ACT Sports and Recreation. This year we selected a recurve team for the Youth Nationals, and a Junior Recurve, Open Recurve and Open Compound team for the Indoor Nationals. Unfortunately, we did not receive enough applications for the Open Nationals to form a team. From my perspective, the team application process and subsequent ordering and distribution of uniforms worked quite well.

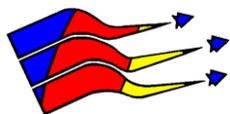
This year we issued grants for international representation to Astin Darcy, Stuart Atkins, Craig Newbery, Nathan Rowley and Jason Hurnall. A register has been setup to record these grants and keep track of the acquittals, to ensure that we comply with our policy. We are still waiting for a few acquittals from the grant recipients this year, but should hopefully receive these soon.

Sports and Recreation have sent us a few emails over the past 6 months. One item was for the Sporting Champion of the Year, for which we nominated Stuart Atkins and Mel Mongan. The second item was a call for nominations for the Canberra Sports Awards. We submitted nominations for Craig Newbery, Astin Darcy, Stuart Atkins and Mel Mongan. Unfortunately, none of our nominees were successful in being selected as finalists. The awards dinner will be held on 29 November and tickets are currently on sale. We requested feedback on our nominations, but did not receive any useful information on how we could improve for future years. Finally, we have also received information regarding grants that are currently available; these have been distributed to the clubs for their consideration.

Throughout the year I have sent a number of emails to members to promote the various activities going on, from JETs days, team selections to the End of Year dinner. Our general communication to members is an area that needs some work and attention, so the membership has a better understanding of what AACT does for them. I'm reasonably happy with the promotion we are doing through the Facebook page, but am aware that this does not reach everyone. I believe we need to supplement this with a newsletter, to be distributed via email and the website ideally on a quarterly basis.

Finally, the committee has developed some new policies throughout the year, and some are still in the process of being reviewed. Our webmaster, Aaron has been prompt at updating these on the website, once approved by delegates, so that they are available to all members.

Adrian Excell  
Secretary, Archery ACT



## ARCHERY ACT SOCIETY INC ANNUAL GENERAL MEETING AGENDA & MINUTES

### Coaching Coordinator's Report:

Four Open Development Days have been run since the 2018 AGM with the location rotating around the clubs. Attendance has been good with 8-16 archers. The Level 2 Coaches have been crucial in running these days and the feedback has been really positive from the participants.

A Level 2/Club Coaching Course was delivered in January 2019 producing 8 new Level 2 Coaches; 2 from CAC, 3 from TAC and 3 from WVAC.

A Coaches newsletter has been started to assist with the coaches' development and distributing RGB wide information to coaches. Individuals and Clubs are welcome to submit items for inclusion.

The list of AACT accredited coaches has been made available on the AACT website so that members are able to find accredited coaches at their club.

An AACT Coaches shirt has been produced and is aiding in raising the profile of accredited coaches.

The JETS Official Roles and Responsibilities Document was developed in conjunction with Youth Coordinator and now in place better defining the expectations around the roles for this program.

A storage unit at National Storage Phillip has been arranged for storage of AACT owed equipment. It is accessible by all the committee.

A draft Tournaments policy has been written.

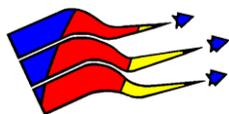
Melissa Mongan and Louise Redman became AACT's initial AA Accredited coaching course presenters after attending the training in October.

A Level 1 Coaching Course is scheduled for 23 Nov 2019. There are 12 participants from across all 3 clubs. All places are full and there is a waiting list.

There has been consistent liaising with:

- Archery Australia, to ensure the AACT and AA coaching lists are kept up to date.
- Clubs, in regards to their accredited coaches, and
- Individuals, in regards to their accreditation status.

Claire Johnson  
Coaching Coordinator – Archery ACT



## ARCHERY ACT SOCIETY INC ANNUAL GENEREAL MEETING AGENDA & MINUTES

### Judge Coordinator's Report:

#### **Judges Report for AACT AGM 2019**

It has been a very busy period for Archery Events in the ACT post the last AGM in Oct 18. To date, we have been able to supply Judges for all events in the ACT that required their presence. However, there were times when some of the Judges had to forgo shooting an event to ensure a Judge presence. This is because up to recently there were only six Judges registered in the ACT, with two regulatory unavailable for personal reasons.

To increase ACT Judge numbers, a Judges course was held 20/21 Oct 18 and there were six participants. Five people from the course went on to be accredited by AA as National Judge Candidates (NJC). This was only the start of the training for the NJCs, as there was then a minimum 12 month period of 'on range' training to complete that needed to cover all Archery disciplines.

Out of the five that were accredited as NJCs, three went on to receive full National Judge accreditation in early Nov 19. These people were Steve Slack, Mark Newnhan and Andrew Blunden. I would like to thank these three new judges for their enthusiasm, dedication and hard work in obtaining their National Judge qualification in the minimum 12 month time frame.

Archery Australia has since changed the training method for Judges. There is now a requirement to complete 5 online modules to become an NJC. Another member of AACT has recently completed these modules and I am just waiting for the AA Officials Committee to appoint this person as an NJC.

The judge numbers in the ACT are now at a healthy and sustainable state.

Five AACT Judges attended National Events this year. Four attended the recent Open Nationals and one attended the junior nationals held in Armidale in Apr 19. For a small RGB, we have made a big contribution to Judging at a National level. The experience gained will only make our Judging team more proficient.

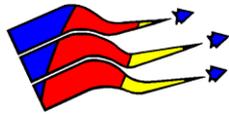
I would like to thank my fellow Judges for there support throughout 2019 and I look forward to working with them all as we move forward into 2020.

Paul Smith

AACT Judges Coordinator

8 Oct 19

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# ARCHERY ACT SOCIETY INC ANNUAL GENERAL MEETING AGENDA & MINUTES

## Youth Coordinator's Report:

In the past year the AACT Junior Education and Training Scheme (JETS) has continued to run on the first Saturday of every month with a week long (five days) day camp which was held in January. This year we offered payments to the JETS coaches including a nominal back payment.

JETS has continued to expand. It was extremely encouraging at Youth Nationals this year when parents from the other states commented on how good it was to see our team working together and looking after each other. They warmed up together every session and encouraged each other to do their best.

The Victorian team management asked many questions about JETS and the AACT kids. They ended up having a meeting and decided to see if they could start something similar in VIC.

From a documentation perspective, we (coaching & youth coordinator) have developed an agreement for the coaches to sign. There is also paperwork for someone to coordinate the food for these sessions to sign if and when the Youth Coordinator hands over these duties. At this stage, I've continued to provide assistance on the day including ensure lunch and snacks are provided.

Further development of the over-arching policies surrounding JETS still needs to be undertaken.

As a group the kids are all getting along extremely well, there is friendly rivalry which is encouraging them all to get better. The kids are currently working towards attaining their qualifying scores for Youth Nationals 2020.

We are looking at running some additional events in order to assist the kids in achieving their goals.

The archers have been attending from all three clubs.

### **Tuggeranong Archery Club**

Regular: Nicholas Slack, Caitlin Slack, Patrick Dunn, Alex Magers, Connor McHugh, Adam Stone, Audrey McGrail-Bateup

Occasional: Connor Myers, Daniel Morris, Dion Borbelj, Monique Borbelj

### **Canberra Archery Club**

Regular: Jason Hurnall, Christopher Jackson

Occasional: Jack Geisaitis-Stow

### **Weston Valley Archery Club**

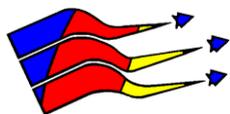
Occasional: Indigo Newnham

Coaches have been available for the entire program. There have been some issues with the coaches updating the notes in the AACT Drop Box. However, this is improving.

Coaches are actively managing the sessions and are regularly checking the kid's equipment. As the kids keep growing, we've found that monitoring their equipment is essential to ensuring that they're safe to shoot and not going to injure themselves.

Regular coaches: Paul Smith, BJ Ramirez,

Occasional coaches: Joseph Neville, Chris Ockerby, Claire Johnson, Mel Mongan, Lou Redman, Andrew Blunden, Neil Martin

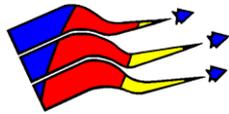


## ARCHERY ACT SOCIETY INC ANNUAL GENERAL MEETING AGENDA & MINUTES

Most importantly I need to mention that the support from the three clubs for this program has been outstanding. They have all been encouraging members to come along and give JETS a try and they have allowed us to utilise their facilities free of charges. TAC provided their facilities for the January camp and this provided flexibility allowing us to conduct Clout, Field, Target and Indoor during the week. The January camp is a fun event, though it does test everyone's dedication as it is usually during a very hot period in Canberra.

All in all, I believe that we continue to improve and provide an excellent pathway for our Youth archers to develop their skills whilst having fun with their peers.

Cherie Theyers  
Youth Coordinator – Archery ACT



# ARCHERY ACT SOCIETY INC ANNUAL GENERAL MEETING AGENDA & MINUTES

## Treasurer's Report:

### Archery ACT Treasurer's report

Financial Year 2018-2019

#### Summary

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At the conclusion of the 2018-2019 financial year, Archery ACT Society had just over \$16,000 in the bank which is considerably lower than the end of the 2017-2018 financial year due to an increase in merchandise expenditure, reimbursements and AA memberships not included in this fiscal year.

This year saw another significant increase in the number and values of transactions (144) compared to last year (79), on both the income and expense sides of the ledger.

#### Income Narrative

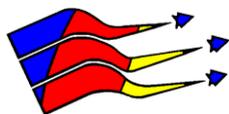
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- *AA Memberships and Online Memberships*
  - The value of membership fees for this financial year were nil due to the delayed payment by Archery Australia. The membership fees for 2018/2019 were received in this fiscal year in the amount of \$7,972.97 which is a decrease from last year's value. However, the value of online memberships more than doubled from last year's income with more members registering online.
  - CAC is currently the only club in the ACT that is operating under the online membership model with other clubs still operating under the payment structure of clubs collecting the fees, then paying Archery Australia, who then subsequently pay Archery ACT.
- *Course Revenue/JETS/ODD/Events*
  - Course revenue for this year was substantially higher than last financial year, with level 1 and 2 coaching, JETS and Open Development Days all bringing in a healthy income to offset the running costs of these programs.
- *Merchandise sales*
  - Merchandise revenue made a comfortable profit this year from the expenditure of merchandise recorded in the last financial year.

#### Expenses Narrative

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- *Grants by AACT*
  - Expenditure for grants was considerably lower this financial year due to fewer international grants and an increase in national grants. 2018/2019 recognised three archers receiving grants for international competitions and ten archers for national competitions.
- *AA Fees*
  - AA fees were significantly lower this year than previously recorded in 2017/2018. Fees paid were for accreditation for eight participants for level 2 coaching.



## ARCHERY ACT SOCIETY INC ANNUAL GENERAL MEETING AGENDA & MINUTES

- *Merchandise*
  - Expenditure on merchandise was noticeably lower than last 2017/2018. Sales for this year's merchandise expenditure will primarily be recognised in 2019/2020 revenue with remaining stock still available for re-sale. This inventory has no recorded balance sheet value.
- *JETS & Open Development Days (ODD)*
  - JETS expenses were primarily catering and administrative costs (\$662.75).
  - ODD expenses were for the purchase of Exercise Bands (\$163).
- *Medals*
  - The Archer ACT Recorder purchased a significant supply of medals this year to meet demand and maintain a small stock.
- *Coaching*
  - Coaching expenses for 2018/2019 were somewhat higher than in 2017/2018. Last years coaching costs were largely for coaching manuals and coaching materials whereas this years costs were primarily for coaching and also included back-payments for JETS coaching.
- *Reimbursements*
  - Expenditure for reimbursements for 2018/2019 were ten times greater than 2017/2018. The bulk of these costs were from the \$6,000 reimbursed to clubs for their timing clocks.
- *Web & Tech*
  - Web and Tech expenses were slightly up from 2017/2018 with the purchase of a printer and the renewal costs for IT systems support.
- *Other*
  - Expenditure for 'Other' primarily consists of the \$300 visa card cash float and annual storage costs.

### **Audit of accounts**

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The financial records for 2018/2019 were audited and signed off

### **New initiatives**

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#### **Working Budget**

A budget has now been developed to better plan and manage AACT financials.

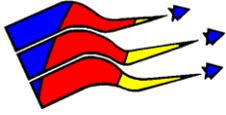
#### **Asset register**

An asset register is now in place to better manage AACT's assets and their value.

#### **Visa debit card account**

A sub account to the AACT bank account was created for the purpose of visa debit card payments.

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# ARCHERY ACT SOCIETY INC ANNUAL GENERAL MEETING AGENDA & MINUTES

## Archery ACT Society Inc

### Archery ACT Society Inc

#### Statement of Income and Expenses (Accrual)

Financial Year 2017/18

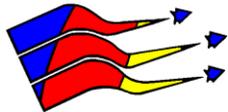
| 2016/17     | Income   | 2017/18      |
|-------------|--|--------------|
| \$ 6,482.15 | AAMemberships                                      | \$ 12,598.33 |
| \$ -        | OnlineMemberships                                  | \$ 1,316.00  |
| \$ -        | Course Revenue                                     | \$ 1,421.64  |
| \$ 3.17     | Bank Interest                                      | \$ 2.84      |
| \$ 290.00   | Medal Receipts                                     | \$ -         |
| \$ -        | Merchandise Sales                                  | \$ -         |
| \$ 1,500.00 | Grants & Fundraising                               | \$ -         |
| \$ 1,250.00 | Sundry   | \$ -         |
| \$ 9,525.32 |  | \$ 15,338.81 |
|             | <b>Expenses</b>                                    |              |
| \$ 500.00   | Grants   | \$ 3,500.00  |
| \$ 1,480.00 | AA Fees  | \$ 5,150.50  |
| \$ -        | Merchandise  | \$ 2,640.50  |
| \$ -        | JETS   | \$ 710.43    |
| \$ 509.75   | Medals   | \$ 3,384.00  |
| \$ 550.00   | Coaching   | \$ 1,882.10  |
| \$ 1,507.70 | Uniforms   | \$ 1,595.40  |
| \$ -        | Reimbursements                                     | \$ 770.00    |
| \$ 384.54   | Web & Tech   | \$ 323.60    |
| \$ 234.00   | Govt Fees  | \$ 84.00     |
| \$ -        | Bank Fees  | \$ 1.00      |
| \$ -        | Other  | \$ 59.99     |
| \$ 5,165.99 |  | \$ 20,101.52 |
| \$ 4,359.33 | <b>Net Operating Profit or (Loss) for the year</b> | -\$ 4,762.71 |

#### Balance Sheet

Financial Year 2017/18

| 2016/17      |   | 2017/18      |
|--------------|---|--------------|
| \$ 4,359.33  | Net Operating Profit or (Loss) for the year | -\$ 4,762.71 |
| \$ 28,990.99 | Add retained Earnings brought forward       | \$ 33,350.32 |
| \$ 33,350.32 | <b>RETAINED EARNINGS</b>                    | \$ 28,587.61 |
|              | These funds are represented by:             |              |
|              | <b>Current Assets</b>                       |              |
|              | Cash on Hand (petty cash)                   | \$ -         |
|              | Cash at Bank                                |              |
|              | NAB 61-600-4659                             | \$ 28,587.61 |
|              | Less unrepresented cheques                  | \$ -         |
|              | Term Deposit                                | \$ -         |
|              | Subscriptions due                           | \$ -         |
|              | Other receivables                           | \$ -         |
|              | Stock on hand*                              | \$ -         |
|              | <b>TOTAL ASSETS</b>                         | \$ 28,587.61 |
|              | <b>Fixed Assets</b>                         |              |
|              | Equipment as per asset register             | \$ -         |
|              | Less accumulated depreciation               | \$ -         |
|              | <b>TOTAL ASSETS</b>                         | \$ 28,587.61 |
|              | <b>TOTAL LIABILITIES</b>                    | \$ -         |
|              | <b>NET ASSETS</b>                           | \$ 28,587.61 |

\*Includes merchandise and medals



# ARCHERY ACT SOCIETY INC ANNUAL GENERAL MEETING AGENDA & MINUTES

## Archery ACT Society Inc

### Statement of Income and Expenses (Accrual)

Financial Year 2018/19

| 2017/18      | Income                                      | 2018/19      |  |
|--------------|---|--------------|--|
| \$ 12,598.33 | AAMemberships                               | \$ -         |  |
| \$ 1,316.00  | OnlineMemberships                           | \$ 2,806.00  |  |
| \$ 1,421.64  | Course Revenue/JETS/ODD/Events              | \$ 6,141.77  |  |
| \$ 2.84      | Bank Interest                               | \$ 2.54      |  |
| \$ -         | Medal Receipts                              | \$ -         |  |
| \$ -         | Merchandise Sales                           | \$ 437.00    |  |
| \$ -         | Grants & Fundraising                        | \$ -         |  |
| \$ -         | Sundry                                      | \$ -         |  |
| \$ 15,338.81 |   | \$ 9,387.31  |  |
|              | <b>Expenses</b>                             |              |  |
| \$ 3,500.00  | Grants                                      | \$ 2,060.00  |  |
| \$ 5,150.50  | AA Fees                                     | \$ 200.00    |  |
| \$ 2,640.50  | Merchandise                                 | \$ 1,296.41  |  |
| \$ 710.43    | JETS & ODD                                  | \$ 825.75    |  |
| \$ 3,384.00  | Medals                                      | \$ 4,138.00  |  |
| \$ 1,882.10  | Coaching                                    | \$ 2,430.00  |  |
| \$ 1,595.40  | Uniforms                                    | \$ 1,889.57  |  |
| \$ 770.00    | Reimbursements                              | \$ 7,272.03  |  |
| \$ 323.60    | Web & Tech                                  | \$ 630.62    |  |
| \$ 84.00     | Govt Fees                                   | \$ -         |  |
| \$ 1.00      | Bank Fees                                   | \$ -         |  |
| \$ 59.99     | Other                                       | \$ 956.00    |  |
| \$ 20,101.52 |   | \$ 21,698.38 |  |
| -\$ 4,762.71 | Net Operating Profit or (Loss) for the year | -\$12,311.07 |  |

2017/18

-\$4,762.71

\$33,350.32

\$28,587.61

2017/18

\$ -

\$ 28,587.61

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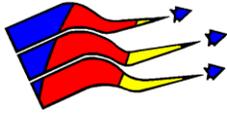
\$ 28,587.61

## Archery ACT Society Inc

### Balance Sheet

Financial Year 2018/19

|   | <u>2017/18</u> | <u>2018/19</u> |
|---|----------------|----------------|
| Net Operating Profit or (Loss) for the year | -\$4,762.71    | -\$12,311.07   |
| Add retained Earnings brought forward       | \$33,350.32    | \$28,587.61    |
|   | \$28,587.61    | \$16,276.54    |
| <b>RETAINED EARNINGS</b>                    |                | \$16,276.54    |
| These funds are represented by:             |                |                |
|   | <u>2017/18</u> | <u>2018/19</u> |
| <b>Current Assets</b>                       |                |                |
| Cash on Hand (petty cash)                   | \$ -           | \$ -           |
| Cash at Bank                                |                |                |
| NAB 61-600-4659                             |                | \$ 16,276.54   |
| Less unrepresented cheques                  | \$ -           | \$ -           |
| Term Deposit                                | \$ -           | \$ -           |
| Subscriptions due                           | \$ -           | \$ -           |
| Other receivables                           | \$ -           | \$ -           |
| Stock on hand                               | \$ -           | \$ -           |
|   | \$ 28,587.61   | \$ 16,276.54   |
| <b>Fixed Assets</b>                         |                |                |
| Equipment as per asset register             | \$ -           | \$ -           |
| Less accumulated depreciation               | \$ -           | \$ -           |
|   | \$ -           | \$ -           |
| <b>TOTAL ASSETS</b>                         | \$ 28,587.61   | \$ 16,276.54   |
| <b>TOTAL LIABILITIES</b>                    | \$ -           | \$ -           |
| <b>NET ASSETS</b>                           | \$ 28,587.61   | \$ 16,276.54   |



# ARCHERY ACT SOCIETY INC ANNUAL GENERAL MEETING AGENDA & MINUTES

## Appendix B: Motions



Archery ACT Society Inc, PO Box 5104, Lyneham, ACT, 2602,

ABN: 39 226 435 770

### NOTICE OF MOTION

Motions for proposing changes or additions to the Archery ACT Society Inc Constitution and Rules will only be accepted when presented on this form.

|  |  |
|--|--|
| <b>Mover of Motion</b>   | Melissa Morgan.  |
| <b>Affiliated Club:</b>  | Canberra Archery club.   |
| <b>Mover contact details:</b><br>(Telephone and/or e-mail)                               | melmorgan@gmail.com.   |
| <b>Date Submitted:</b>   | 1/10/19.   |
| <b>Motion:</b><br>(Provide exact wording, use separate sheets if necessary)              | Motion 1: Archery ACT to absorb the sports TA for their fee component.<br>Motion 2: To increase Archery ACT fees from \$23 to \$30 per member. |
| <b>Clause or Proposed Clause Number</b>  | 20 / 31.   |
| <b>Reason for motion and explanation of motion</b><br>(Use separate sheets if necessary) | The fees have not been increased for some time, and there are many ACT initiatives that require ongoing funding.                               |
| <b>Cost implications</b>   | More income for Archery ACT.   |
| <b>Proposed implementation date or schedule with resources required</b>                  | from Jan 1.  |
| <b>Signature of Mover</b>  | MOL  |
| <b>Signature of ACT delegate in support of mover</b>                                     | Rachel Magee   |